

Draft Minutes

Central Coast Joint Data Committee

Thursday, July 22, 1999

1:00 pm - 3:00 pm

Moss Landing Harbor District Office

Moss Landing, California

I.	The meeting was called to order at 1:12 pm by the Chairs.
II.	<p>The roll was called and a quorum was not immediately established. The Meeting continued as a Committee of the Whole. Those partners in attendance included:</p> <ol style="list-style-type: none"> 1. AMBAG 2. California Coastal Commission 3. CSUMB 4. Monterey Peninsula Unified Air Pollution Control District 5. Monterey 6. Moss Landing Harbor District 7. Pacific Grove 8. UC Santa Cruz
III.	The minutes of the July meeting were reviewed and unanimously accepted; the approval was recommended to the full CCJDC.
IV.	Van Coops presented a suggestion by Peter Le of Marina that the CCJDC formally request the Monterey County Assessor to deliver parcel data to cities in digital form. The suggestion was unanimously accepted and the Chairs were directed to draft a letter to the Assessor.
V.	<p>The Gap Analysis conducted at the March and May meetings was presented in maps created by Van Coops, which were reviewed by the Committee of the Whole. The maps illustrate the coverage in the Central Coast of aerial / ortho photography, parcels, and format differences.</p> <p>The goal of the analysis was to develop a product for decision makers which will illustrate the area's data resources and point out remaining areas requiring coverage. This gap analysis will be distributed to decision makers. The Committee accepted the analysis and the maps and approved their distribution. Van Coops agreed to produce final maps.</p>
VI.	Werle presented draft language for RFPs to address metadata collection and maintenance. The Committee added the word "compliant" to describe metadata and

	unanimously approved the language, along with direction to publish the language on the CCJDC website and to distribute the suggested language to agency Information Technology departments in the region.
VII.	Tsui announced the CCJDC's receipt of a second USGS/FGDC grant for the collection of framework metadata. The total grant is for \$20,000 and the primary recipient is the UCSC Map Library, which will document the largest collection of digital aerial photographs about the Central Coast. The application for Department of Commerce TIIAP grant funds is still outstanding.
VIII.	The Committee developed a proposed CCJDC Work Plan for 1999-2000. It was recommended to the full CCJDC for approval.
IX.	The Committee reviewed the status of signatories to the MOA and made recommendations of agencies to pursue for partnership status. The Committee directed the Chairs to write letters of invitation to outstanding agencies.
X.	Various attendees reported on activities of their agencies. In the course of announcements, the Committee approved sending Helmut Gieben a letter of thanks for his work, and approved the CCJDC's sponsorship of the Geoinformatics Conference in Asia.
X.	The next meeting was set for September 30, 1999 at 9:30 am; the meeting was adjourned at 3:10 pm.

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